

WPLUG Funding Request Form

ID: _____

Name: _____ **Email:** _____

Committee: _____ **Phone:** _____

Brief Description of Request: _____

Item Description	Requested	Allocated
Total		

Include a detailed explanation of what each item is and how it will be used with this proposal. If possible, please include multiple price quotes. Make sure that prices include all applicable shipping/handling fees and all taxes.

Signature: _____ **Date:** _____

Approved By: _____ **Date:** _____

Detailed Description – 2006 WPLUG Picnic and FooBarBaazFest!

The programming committee has been working with the board to prepare for the 2006 Annual WPLUG Open Source Picnic – but this year we're adding a twist and calling it FooBarBaazFest! for no apparent good reason. We'd like to hold the event at a pavilion on Overlook drive in Schenley Park on August 20, 2006.

Pavilion Reservation - \$100

This is a straight fee paid to the Pittsburgh Parks Conservancy for the reservation of space in a pavilion. We need the money ASAP because park space is at a premium and good sites go quickly.

Door Prizes - \$30

Chez Geek has been a hit at previous WPLUG Picnics, but many people don't have it. In that spirit, we'd like to provide two copies of *Chez Geek* as door prizes for the event. Bob's Games in Robinson has provided us with a discount to get two copies for \$14/each. There is a slight overage allocated for tax.

Food - \$50

Based on the previous years attendance, we estimate that we'll need 36 hamburgers, 24 hot dogs, and 18 liters of soda pop. We'll get these at Giant Eagle where 12 hamburgers cost approximately \$8, 8 hot dogs retail for \$2, two liter bottles of pop cost \$1, and the buns will total about \$11.

WPLUG Follow - up Budget

ID:_____

Name:_____ **Email:**_____

Committee:_____ **Phone:**_____

Brief Description of Request:_____

Item Description	Allocated	Spent
Total		

Include copies of your receipts and if applicable a description of the items on the receipt. Also, include instructions on how you would like to be reimbursed for the expenses on the budget.

Signature:_____ **Date:**_____